

THE UNIVERSITY OF THE THIRD AGE CHELMSFORD

**MINUTES OF THE TWENTY-FOURTH ANNUAL GENERAL MEETING HELD ON WEDNESDAY 8
FEBRUARY 2017**

1. Apologies for absence

43 Proxy Forms lodged. Apologies were received from Val Green, Janet Stuart, Annette Woodgate, Karin Seeman. The meeting was quorate.

2. Minutes of the AGM held on 10 February 2016

Approval of the Minutes was proposed by David Marsh, seconded by Neil Scott, and carried by a majority. They were signed as a correct record by the Chairman.

3. Matters Arising

None

4. Chairman's report

Maurice thanked the committee and also the convenors who work tirelessly to make sure the groups happen. He asked everyone to consider stepping up to do a stint on the committee. The treasurer and the membership secretary are on their last year on the committee and whoever takes over needs to shadow the job for awhile before taking over.

5. Treasurer's report

David said that membership was down this year and combined with extra costs there is a deficit. Reserves are kept for unexpected expenses. We can now claim gift aid which means we do not have to increase this year but it is prudent to increase the subscription fee to £18 in March 2018. Thanks to Malcolm Watson for his efficient and timely manner of examining the accounts and also to the treasurers of special groups. David said that ideally his replacement should be in place by later summer. To increase the subscription fee to £18 in 2018 was proposed by Julia McClure, seconded by Douglas Eklof and carried by a majority.

6. Approval of accounts

Approval of David's report and the accounts was proposed by Marion Garrett, seconded by Janet Hall and carried by a majority.

Malcolm Watson had agreed to continue as accounts examiner. This was proposed by Susie Fowkes, seconded by Doreen Raybauld and carried by a majority.

7. Election of the committee for the coming year

Pauline Spratt has finished her term and all the other committee members are remaining. There were no nominations from the floor.

8. Any other business

There being no other business, Maurice Van Mellaerts closed the meeting.